

**Butler County Board of Elections**  
**Board Meeting Minutes**  
**June 5, 2023**

The Butler County Board of Elections met on Monday, June 5, 2023, at 9:00 a.m., for a regular meeting. Roll call was taken and present were Chairman Frank Cloud, Member Todd Hall, Member Chris Wunnenberg, Director Nicole Unzicker, Deputy Director Eric Corbin, Early Voting Administrator Stephanie Webb, Member of the Public Todd Hall Jr. and Poll Worker Administrator/Executive Assistant Melissa Trotta.

Chairman Cloud presented Document 1, Bills. Member Wunnenberg moved to approve the bills on Document 1; seconded by Member Hall. Chairman Cloud asked if there were any comments or questions. Member Hall inquired about Middletown City Schools Custodial fees of \$720.00. Deputy Director Corbin stated the fees are for the use of the school for the May 2, 2023, Special Election. Deputy Director Corbin explained public buildings can only charge for custodial fees.

Roll Call:

Chairman Cloud	yea
Member penska	absent
Member Hall	yea
Member Wunnenberg	yea

All in favor; motion carried.



Regular Board Meeting Bills  
Butler County Board of Elections

  
Chairman

  
Director

Grand Total \$ 95,198.63

Account / Vendor / Description	Amount
<b>520000 - OFFICE SUPPLIES</b>	
HATHAWAY STAMP	
NAME AND DESK PLATES, HODGE & JONES	\$81.90
<b>HATHAWAY STAMP Total</b>	<b>\$81.90</b>
ODP BUSINESS SOLUTIO	
OFFICE SUPPLIES	\$16.99
<b>ODP BUSINESS SOLUTIO Total</b>	<b>\$16.99</b>
<b>520000 - OFFICE SUPPLIES Total</b>	<b>\$98.89</b>
<b>521000 - POSTAGE</b>	
PITNEY BOWES BANK I	
POSTAGE RESERVE ACCOUNT 188505	\$10,000.00
<b>PITNEY BOWES BANK I Total</b>	<b>\$10,000.00</b>
<b>521000 - POSTAGE Total</b>	<b>\$10,000.00</b>
<b>524000 - GAS/FUEL/OIL</b>	
VOYAGER FLEET SYSTEM	
APRIL FUEL CHARGES	\$85.55
<b>VOYAGER FLEET SYSTEM Total</b>	<b>\$85.55</b>
<b>524000 - GAS/FUEL/OIL Total</b>	<b>\$85.55</b>
<b>529000 - OTHER MATERIALS/SUPPLIES</b>	
AMAZON CAPITAL SERVI	
ELECTION SUPPLIES	\$442.00
POLLWORKER TRAINING SUPPLIES	\$158.81
<b>AMAZON CAPITAL SERVI Total</b>	<b>\$600.81</b>
BERNS GARDEN CENTER	
SECURITY PLANTER SUPPLIES	\$235.73
<b>BERNS GARDEN CENTER Total</b>	<b>\$235.73</b>
ERIC A CORBIN	
REIMBURSEMENT BOARD ROOM FRAMES	\$63.89
<b>ERIC A CORBIN Total</b>	<b>\$63.89</b>
MARIBELLE QUISENBERR	
SECURITY PLANTER SUPPLIES	\$55.92
<b>MARIBELLE QUISENBERR Total</b>	<b>\$55.92</b>

Bills

Account / Vendor / Description	Amount
<b>MENARDS</b>	
ELECTION SUPPLIES	\$35.31
<b>MENARDS Total</b>	<b>\$35.31</b>
<b>ODP BUSINESS SOLUTIO</b>	
ELECTION SUPPLIES	\$189.58
POLLBOOK AND HANGING LISTS	\$621.29
<b>ODP BUSINESS SOLUTIO Total</b>	<b>\$810.87</b>
<b>TOTAL OFFICE SOURCE</b>	
VOTER REG CARDS	\$525.00
1500 PROVISIONAL ENVELOPES	\$1,185.00
<b>TOTAL OFFICE SOURCE Total</b>	<b>\$1,710.00</b>
<b>529000 - OTHER MATERIALS/SUPPLIES Total</b>	<b>\$3,512.53</b>
<b>530075 - TECHNOLOGY SUPPORT</b>	
<b>DOMINION VOTING SYST</b>	
ON-SITE SUPPORT.5.2.23	\$4,500.00
<b>DOMINION VOTING SYST Total</b>	<b>\$4,500.00</b>
<b>ESSVR LLC</b>	
MAY 2023 VOTER FILE MAINTENANCE	\$7,749.19
<b>ESSVR LLC Total</b>	<b>\$7,749.19</b>
<b>REVIZE LLC</b>	
6.15.23-6.14.24 2REVIZE MAINTENANCE	\$600.00
<b>REVIZE LLC Total</b>	<b>\$600.00</b>
<b>TENEX SOFTWARE SOLUT</b>	
2023-2024 E-POLLBOOK LICENSING	\$50,000.00
<b>TENEX SOFTWARE SOLUT Total</b>	<b>\$50,000.00</b>
<b>VERIZON WIRELESS</b>	
WIRELESS SUPPORT 4.11.23-5.10.23	\$4,089.65
<b>VERIZON WIRELESS Total</b>	<b>\$4,089.65</b>
<b>530075 - TECHNOLOGY SUPPORT Total</b>	<b>\$66,938.84</b>
<b>530150 - MEMBERSHIP DUES/LICSE RENEWAL</b>	
<b>OAEO</b>	
2023 OAEO DUES	\$2,975.00
<b>OAEO Total</b>	<b>\$2,975.00</b>
<b>530150 - MEMBERSHIP DUES/LICSE RENEWAL Total</b>	<b>\$2,975.00</b>
<b>536000 - OTHER CONTRACT SVCS</b>	
<b>COX FIRST MEDIA</b>	
LEGAL AD, 5.2.23	\$731.88
<b>COX FIRST MEDIA Total</b>	<b>\$731.88</b>
<b>FIRST BAPTIST CHURCH</b>	
POLLING PLACE RENTAL FEES	\$100.00
<b>FIRST BAPTIST CHURCH Total</b>	<b>\$100.00</b>
<b>GRAPHIC VILLAGE LLC</b>	
BALLOT PRINTING AND DELIVERY	\$2,596.86
<b>GRAPHIC VILLAGE LLC Total</b>	<b>\$2,596.86</b>

Bills

Account / Vendor / Description	Amount
<b>JOHNSON CONTROLS FIR</b>	
JUN23-MAY24. INTRUSION SECURITY	\$450.00
JUN23-MAY24 FIRE ALARM	\$654.00
<b>JOHNSON CONTROLS FIR Total</b>	<b>\$1,104.00</b>
<b>MIDDLETOWN CITY SCHO</b>	
CUSTODIAL FEES.5.2.23	\$720.00
<b>MIDDLETOWN CITY SCHO Total</b>	<b>\$720.00</b>
<b>MILLENNIUM BUSINESS</b>	
FLEX COPIES	\$216.58
<b>MILLENNIUM BUSINESS Total</b>	<b>\$216.58</b>
<b>SECURITY LOCK COMPAN</b>	
DOOR SECURITY REPAIR	\$178.50
<b>SECURITY LOCK COMPAN Total</b>	<b>\$178.50</b>
<b>UNIVERSITY MOVING AN</b>	
PICK UP AND DELIVERY VOTING EQUIPMENT	\$5,940.00
<b>UNIVERSITY MOVING AN Total</b>	<b>\$5,940.00</b>
<b>536000 - OTHER CONTRACT SVCS Total</b>	<b>\$11,587.82</b>
<b>Grand Total</b>	<b>\$95,198.63</b>

Chairman Cloud presented Document 2, minutes of the May 2, 2023, meeting. Member Hall moved to approve May 2, 2023, meeting minutes on Document 2; seconded by Member Wunnenberg. Roll Call:

Chairman Cloud                    yea  
 Member penska                    absent  
 Member Hall                        yea  
 Member Wunnenberg            yea  
 All in favor; motion carried.

Chairman Cloud presented Document 3, minutes of the May 10, 2023, meeting. Member Wunnenberg moved to approve May 10, 2023, meeting minutes on Document 3; seconded by Member Hall. Roll Call:

Chairman Cloud	abstain
Member penska	absent
Member Hall	yea
Member Wunnenberg	yea

Majority in favor; motion carried.

Chairman Cloud presented Document 4, minutes of the May 23, 2023, meeting. Member Wunnenberg moved to approve May 23, 2023, meeting minutes on Document 4; seconded by Chairman Cloud. Roll Call:

Chairman Cloud	yea
Member penska	absent
Member Hall	abstain
Member Wunnenberg	yea

Majority in favor; motion carried.

Director Unzicker acknowledged receipt of the following directive:

2023-08        Form of the Ballot and Other Requirements for the  
                  August 8, 2023 Special Election

Director Unzicker stated there are no advisories or memorandums.

Under New Business, Director Unzicker presented Document 5, May 2, 2023, Special Election Audit. She gave a brief explanation of the Post-Election Audit Workbook. Director Unzicker stated the audit was 100 percent accurate. Member Hall moved to certify the Post-Election Audit results for the May 2, 2023, Special Election as listed on Document 5; seconded by Member Wunnenberg. Roll Call:

Chairman Cloud	yea
Member penska	absent
Member Hall	yea
Member Wunnenberg	yea

All in favor; motion carried.

Deputy Director Corbin presented Document 6, Chargebacks from the May 2, 2023, Special Election for approval. Deputy Director Corbin stated that Fiscal Officer Belle Quinsenberry prepared the document. Chairman Cloud asked if there were any comments or questions. Member Hall asked if anybody else had reviewed the document. Director Unzicker stated that Deputy Director Corbin and herself have reviewed the chargeback document before the meeting. Member Hall moved to approve the chargebacks on Document 6; seconded by Member Wunnenberg. Roll Call:

Chairman Cloud	yea
Member penska	absent
Member Hall	yea
Member Wunnenberg	yea

All in favor; motion carried.

Director Unzicker presented Document 7, Candidates to be Certified to the November 7, 2023, General Election. Director Unzicker stated the candidates have met the statutory requirements to appear on the ballot. Member Hall moved to certify the candidates as listed on Document 7; seconded by Member Wunnenberg. Roll Call:

Chairman Cloud	yea
Member penska	absent
Member Hall	yea
Member Wunnenberg	yea

All in favor; motion carried.

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Candidates

The following candidates have met the statutory requirements.

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Certified 11/6-5-23  
Admin. Sign & Date

**Fairfield City Council (2<sup>nd</sup> Ward)**

- Dale R. Paullus

**Fairfield City Council (3<sup>rd</sup> Ward)**

- William G. Campbell

**Oxford City Council**

- William B. Snavelly

**Morgan Township Trustee**

- Tom Brucker

**Wayne Township Trustee**

- Tim Taylor

**Lakota Local School Board of Education Member**

- Julie Shaffer

**Madison Local School Board of Education Member**

- Donald E. Distler

**Ross Local School Board of Education Member**

- Eric R. Beckman

Under General Updates, Director Unzicker stated that the Precinct Election Official recognition breakfast will be August 16, 2023, at 10:00 a.m. at the Board of Elections. She said a board meeting is scheduled at 9:00 a.m. if the Board Members would like to attend afterwards. Director Unzicker stated that she and Deputy Director Corbin met with Poll Worker Administrator Melissa Trotta and Poll Worker Coordinators Kim Ellenburg and Kirsten Kalugyer to discuss an outline of the plan for the appreciation breakfast. She stated they are recognizing the Precinct Election Officials who have worked twenty-five elections or more. Member Hall suggested giving different color lapel pins for the various tiers of elections worked.

Member Hall inquired about the shrubs being removed in the parking lot for campaigners to stand, so that they are not standing in the parking lot. Director Unzicker stated Deputy Director Corbin, and she spoke with County Administrator Judi Boyko regarding removing the shrubs. She said Ms. Boyko was in agreeance. Deputy Director Corbin stated he informed Ms. Boyko that the plan is to install one-way signs by the ballot box for better traffic flow. Member Hall suggested contacting the County Engineer's office.

With no further business, Member Hall moved to adjourn the meeting; seconded by Member Wunnenberg. Roll call:

Chairman Cloud	yea
Member penska	absent
Member Hall	yea
Member Wunnenberg	yea

All in favor; motion carried.

The meeting was adjourned at approximately 9:15 a.m.

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Frank Cloud, Chairman

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Nicole Unzicker, Director

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Todd Hall, Member

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Chris Wunnenberg III, Member

Absent

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mariann penska, Member